



P.O. Box 1209  
Seattle, Washington 98111  
[www.portseattle.org](http://www.portseattle.org)  
206.787.3000

## **APPROVED MINUTES COMMISSION SPECIAL MEETING APRIL 10, 2018**

The Port of Seattle Commission met in a special meeting Tuesday, April 10, 2018, in the Gene J. Colin Education Building at the South Seattle College, 6737 Corson Avenue South, Seattle, Washington. Commissioners Bowman, Felleman, Gregoire, and Steinbrueck were present. Commissioner Calkins was excused. Commissioner Steinbrueck was present until 3:25 p.m.

### **1. CALL to ORDER**

Pursuant to Article IV, Section 8, of the Commission Bylaws, the meeting convened at 11:05 a.m. to conduct an executive session.

### **2. EXECUTIVE SESSION pursuant to RCW 42.30.110**

The notice posted during the executive session included one matter related to legal risk. The time for reconvening was posted as 12:00 noon, in accordance with commission bylaws and the public meeting notice previously published. Following the executive session, which lasted approximately 80 minutes, the public meeting reconvened at 12:29 p.m. Commissioner Gregoire led the flag salute.

## **ANNOUNCEMENT**

Commissioner Gregoire noted the death on April 7 of the Reverend Dr. Samuel B. McKinney, 93. Rev. McKinney was the pastor of Seattle's Mount Zion Baptist Church for 43 years and a prominent civil-rights leader in the community.

### **3. APPROVAL of the AGENDA**

Without objection, the preliminary agenda was revised to consider agenda item 7a and public comment related to it immediately after the executive director's report.

### **4. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Steve Metruck previewed items on the day's agenda and made announcements.

### **5. PUBLIC COMMENT on AGENDA ITEM 7a**

Public comment on a U.S. Environmental Protection Agency Stakeholder Engagement and Capacity Building Grant and related project work with the Duwamish Valley communities of South Park and Georgetown was received from the following individual(s):

- Joanne Tilley, Georgetown resident

- James Rasmussen, Director of the Duwamish River Cleanup Coalition/Technical Advisory Group
- Jesse Moore, Co-Leader of Duwamish Valley Safe Streets
- John Persak, Georgetown resident
- Nancy Zugschwerdt, South Park resident

**7. SPECIAL ORDERS of BUSINESS**

**7a. Authorization for the Executive Director to execute an amendment with a local community health organization, Just Health Action, and authorize a total estimated project cost of \$175,000 as part of a U.S. Environmental Protection Agency Stakeholder Engagement and Capacity Building grant awarded in 2017 for a project with the Duwamish Valley communities of South Park and Georgetown.**

Request document(s) included an agenda [memorandum](#), [presentation slides](#), [EPA letter](#), and [opportunities and concerns list](#).

Presenter(s): Elizabeth Leavitt, Senior Director, Environment and Sustainability; Christina Billingsley, Environmental Engagement, Public Affairs; Tim Hamlin, Director, Office of Air and Waste, EPA Region 10; and Andrew Schiffer, Georgetown resident.

The contributions of the Energy and Sustainability Committee on elevating the profile of equity in port environmental efforts and community engagement were noted. The project elements were summarized and the disproportionate community health impacts of environmental factors in South Park and Georgetown were described.

**The motion for approval of agenda item 7a carried by the following vote:**

**In favor: Bowman, Felleman, Gregoire, Steinbrueck (4)**

**Absent for the vote: Calkins**

**5. PUBLIC COMMENT**

Additional public comment was received from the following individual(s):

- Glen R. Stockwell, Washington State Economic Development Council, regarding completion of President Franklin Roosevelt's Columbia Basin Project. Mr. Stockwell submitted written materials, which are attached as minutes [Exhibit A](#).
- Lee Fogel, Seattle, regarding condition of the Department of Fish and Wildlife fishing pier at Terminal 86.
- Heather McAuliffe, Seattle, regarding condition of the Department of Fish and Wildlife fishing pier at Terminal 86. Ms. McAuliffe submitted written materials, which are attached as minutes [Exhibit B](#).

The following individuals commented on implementation of rideshare re-match designed to quickly pair a drop-off fare with a pick-up at the airport:

- Matthew Wald, Executive Director of Drive Forward Seattle
- Maurice Brown, Kent

- James Lockhart, Everett
- Barby Fortin, Drive Forward Seattle
- Michael Wolfe, Drive Forward Seattle
- Virginia Moore, driver, Drive Forward Seattle
- Colleen Gruber, Manager, Regulatory Operations, Lyft
- Lynn Reed, Drive Forward Seattle and Uber

The following individuals commented on airport taxi service and conditions:

- Dustin Lambro, Political Director of Teamsters Local 117
- Eskinder Yirgu, Owner, E-Cab
- Amar Khan, taxi operator
- Cindi Laws, director and lobbyist for Wheelchair Accessible Taxis. Ms. Laws submitted written materials, which are attached as minutes [Exhibit C](#).
- Saranjin Singh Shaglani, owner/driver, Burien
- Suldan A. Mohamed, driver, Seattle
- Alemu Daba, E-Cab, Kent
- Abdirahman Elmi, taxi driver, Seattle
- Zelalem Bekele, taxi driver, Seattle

The following individuals commented on airport impacts to neighboring communities:

- J.C. Harris, Des Moines
- Debi Wagner, Burien. Ms. Wagner submitted written materials, which are attached as minutes [Exhibit D](#).
- Steven Edmiston, Des Moines. Mr. Edmiston submitted written materials, which are attached as minutes [Exhibit E](#).

## **6. UNANIMOUS CONSENT CALENDAR**

*[Clerk's Note: Items on the Unanimous Consent Calendar are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]*

- 6a. Approval of the minutes of the special meetings of September 12 (evening) and 18, 2017.**
- 6b. Approval of the [Claims and Obligations](#) for the period March 1, 2018, through March 31, 2018, including accounts payable check nos. 922684-923277 in the amount of \$7,361,528.04; accounts payable ACH nos. 006483-007208 in the amount of \$68,655,673.75; accounts payable wire transfer nos. 014849-014867 in the amount of \$7,113,965.99, payroll check nos. 188999-189232 in the amount of \$321,816.44; and payroll ACH nos. 848319-852344 in the amount of \$9,860,441.87 for a fund total of \$93,313,426.09.**

Request document(s) included an agenda memorandum.

- 6c. Authorization for the Executive Director to execute a contract for the administration of the Port's Family Medical Leave Act, Paid Parental Leave, and any other paid leave program that the Port may sponsor or participate in during the duration of this**

contract. The contract will be for three years with five possible one-year options and will not exceed \$750,000 for eight years.

Request document(s) included an [abbreviated agenda memorandum](#).

6d. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle and the International Brotherhood of Electrical Workers, Local 46, representing 56 Electronic Technicians assigned to the Port of Seattle Aviation Maintenance division, covering the period from June 1, 2017, through May 31, 2019.

Request document(s) included an agenda [memorandum](#) and [collective bargaining agreement](#).

The motion for approval of consent items 6a, 6b, 6c, and 6d carried by the following vote:

In favor: Bowman, Felleman, Gregoire, Steinbrueck (4)

Absent for the vote: Calkins

## 8. AUTHORIZATIONS and FINAL ACTIONS

8a. Introduction of Resolution No. 3746: A resolution of the Port of Seattle Commission amending the Policy Directives on Construction Labor Practices for Projects Located on Port of Seattle Property and Priority Hire created by Resolutions 3725 and 3736, respectively, to change the threshold for applying project labor agreements to Port projects and related definitions.

Request document(s) included an agenda [memorandum](#), draft resolution, [construction labor practices redline](#), and [priority hire redline](#). A copy of the final draft of [Resolution No. 3746](#) will be made available upon adoption.

Presenter(s): Aaron Pritchard, Commission Policy Manager.

*Previously, consideration of Resolution No. 3746 was laid on the table on March 27, 2018.*

The proposed change to two policy directives would lower the applicability threshold from \$5 million in construction labor costs to \$5 million in contract costs. Benefits based on alignment with policies of other jurisdictions and greater ease of calculation for contracting partners were noted.

Commissioners commented on how best to remedy concerns over a prevailing-wage exemption for small businesses. It was explained that getting certification from the Department of Labor and Industries of prevailing wages for projects not involving public funds is problematic. There is no remedy for this condition in the resolution currently.

The motion for introduction of Resolution No. 3746 (agenda item 8a) carried by the following vote:

In favor: Bowman, Felleman, Gregoire, Steinbrueck (4)

Absent for the vote: Calkins

**8b. Authorization of the 2018 tourism grant program and authority for Executive Director to execute all related contract agreements.**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Dave McFadden, Managing Director, Economic Development Division, and Ron Peck, Director, Tourism Development Department.

The goals and past performance of the program were summarized and recipient tourism efforts for 2018 were described. Commissioners commented on the need for Washington's tourism partners to be responsive to the technology in use in Chinese markets. They expressed interest in inclusion of new partners in the program, particularly native groups.

**The motion for approval of agenda item 8b carried by the following vote:**

**In favor: Bowman, Felleman, Gregoire, Steinbrueck (4)**

**Absent for the vote: Calkins**

**8c. Authorization for the Executive Director to enter into contract to provide cruise passengers onboard airline check-in and airline baggage handling, screening, and storage services for participating carriers at Seattle-Tacoma International Airport for the 2018 cruise season. The estimated cost of this program for 2018 is up to \$900,000. The charges will be based on actual services rendered. The port will pay a per-passenger fee for only those passengers who sign up for the service.**

Request document(s) included an agenda [memorandum](#).

Presenter(s): Michael Ehl, Director, Airport Operations, and Michael McLaughlin, Director Cruise Operations.

The onboard check-in and baggage handling program was explained and described as successful. It enables passengers returning from a cruise and heading to an outbound flight to complete airline check-in and check their baggage before leaving the cruise ship. This provides an opportunity for them to spend time in Seattle and neighboring areas baggage-free before they fly home, benefiting the local economy. Commissioners asked about the port's subsidy of the program and urged partner participation to help fund the effort.

**The motion for approval of agenda item 8c carried by the following vote:**

**In favor: Bowman, Felleman, Gregoire, Steinbrueck (4)**

**Absent for the vote: Calkins**

**9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

**9a. Airport Drives Traffic Enhancement Briefing.**

Presentation document(s) included an agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Michael Ehl, Director, Airport Operations; Jeffrey Hoebet, Senior Manager Airport Operations; and Scott DeWees, Environmental Program Manager.

The presentation focused on near-term planned operational improvements to traffic congestion on the drives at Seattle-Tacoma International Airport. Near-term traffic mitigation plans were presented showing the travel patterns for cell-phone-lot users and rideshares and taxis such that re-matching drivers with drop-offs paired with pick-ups to reduce deadheading would enjoy a more direct route through the airport drives. The result would be a reduction in airport-drive congestion. Deadheading refers to a round trip in which a vehicle carries a passenger for only one leg of the trip.

Commissioners requested clarifications about use of the re-match program, including options to employ re-match with taxis. They asked about taxi compliance with contract requirements for deadheading and it was reported that deadheading reduction targets currently are not being met. Instead, liquidated damages are being paid regularly by the contractor. Commissioners asked for clarification on the method of calculating fuel economy of pick-up events and asked for fuel economy data. Availability of accessible vehicles was discussed, and commissioners commented on overall vehicle trips and the need to encourage passenger use of public transit.

Commissioners asked about local traffic impacts in SeaTac and continuous process improvement efforts applied to ground transportation. They commented on the need to manage basic imbalances between cabs and transportation network companies (TNCs or rideshares) inherent in the operational reality of the proposed congestion mitigation efforts.

*Commissioner Steinbrueck was present until 3:25 p.m.*

**10. QUESTIONS on REFERRAL to COMMITTEE – None.**

**11. ADJOURNMENT**

There was no further business, and the meeting adjourned at 3:46 p.m.

Prepared:

Paul J. White, Commission Clerk

Attest:

Courtney Gregoire, Commission President

Minutes approved: July 24, 2018.